

Routing Guide and Shipping Instructions

General Information

- **Do not purchase additional Cargo Insurance from any carrier**
- **Consolidate** all shipments going to one Rockwell Collins UK Location into a single shipment each day
- **Do not use unauthorised carriers.** Rockwell Collins UK Ltd will not pay freight costs from an unauthorised carrier and reserves the right to debit back to the shipper any additional costs resulting from failure to adhere to these instructions. If a Rockwell Collins preferred carrier does not service your area, please contact the Customs and Transportation Specialist at Rockwell Collins UK Limited

Inter-Company

Shipments between Rockwell Collins locations are to be made on a **Pre-Paid** basis using any Rockwell Collins approved International Carrier.

International Vendors

- Shipment of Purchased items or Non-Warranty Repaired items to any Rockwell Collins UK locations are to be made on an **FCA** basis, through:

0.5 - 70 kilos DHL Express Saver, against our Account # 960294013

+ 71 Kilos UPS-SCS EC Service, against our Account # 704842467.

Details of UPS-SCS local offices can be found on their web site:

<http://www.ups-scs.com/>.

- Shipments of Free of Charge items or Warranty Repaired items to any Rockwell Collins UK locations are to be made on a **DAP** basis.

If problems are experienced, please contact the Customs and Transportation Specialist at Rockwell Collins UK Limited

EU Vendors

- Shipment of Purchased items or Non-Warranty Repaired items to any Rockwell Collins UK locations are to be made on an **Ex-Works** basis, through:

0.5 - 70 kilos UPS Parcels, against our Account # W3314R.

+ 71 Kilos UPS-SCS against our Account # 704842467.

Details of UPS-SCS local offices can be found on their web site:
<http://www.ups-scs.com/>.

- Shipments of Free of Charge items or Warranty Repaired items to any Rockwell Collins UK locations are to be made on a **CPT WINNERSH** or **BURGESS HILL** basis.

If problems are experienced, please contact the Customs and Transportation Specialist at Rockwell Collin UK Limited

Domestic Vendors

- Shipment of Purchased items or Non-Warranty Repaired items to any Rockwell Collins UK locations are to be made on an **Ex-Works** basis, through:

0.5 - 70 kilos UPS Parcels, Standard Service, against our Account # W3314R.

+ 71 kilos TNT, against our Account # 0210286334

- Shipments of Free of Charge items or Warranty Repaired items to any Rockwell Collins UK locations are to be made on a **Prepaid** basis.

If problems are experienced, please contact the Customs and Transportation Specialists at Rockwell Collin UK Limited noted in the contacts.

Imports to United Kingdom

1. Import shipments for all Rockwell Collins UK locations are handled by the Import Department at Winnersh (see Contact List below)
2. If possible, a Pre-Alert should be sent by email to:

RCUKImport@RockwellCollins.com

3. A Commercial Invoice must accompany every shipment and is to include the following:
 - Rockwell Collins Part Number (if known)
 - Vendor Part Number (if applicable)

- Quantity
- Complete Description of Merchandise
- Commodity Code (HTS)
- Value of Merchandise and Currency
- Rockwell Collins UK Ltd's Purchase Order Number
- Country of Origin (country where the goods were manufactured)
- Reason for Shipment (i.e. Purchase; Return for Repair/Replacement; Warranty; etc)

Exports from United Kingdom

All Shipments (including Warranty Repairs), where RCUK is liable for the Freight Costs, shipments will be made by the following carriers:

Winnersh Location

| <u>Weight</u> | <u>Region</u> | <u>Carrier</u> |
|------------------------------|---|--|
| 0.5 - 70 kilos | International (including Inter-Company) | Primary Approved: DHL Secondary Approved: UPS Parcels |
| | EU | Primary Approved: UPS Parcels Secondary Approved: DHL |
| + 71 kilos | Worldwide | UPS-SCS |
| <u>Specials</u> Hazardous | Worldwide | Primary Approved: UPS-SCS Secondary Approved: DHL |

Burgess Hill Location

| <u>Weight</u> | <u>Region</u> | <u>Carrier</u> |
|------------------------------|---|--|
| 0.5 - 70 kilos | International (including Inter-Company) | Primary Approved: DHL Secondary Approved: UPS Parcels |
| | EU | Primary Approved: UPS Parcels Secondary Approved: DHL |
| + 71 Kilos | Worldwide | UPS-SCS |
| <u>Specials</u> Hazardous | Worldwide | Primary Approved: UPS-SCS Secondary Approved: DHL |
| Sea Freight | Worldwide | Primary Approved: Shea International Secondary Approved: Schenker |

Domestic Shipments

Winnersh Location

Same Day

Deadline Couriers

Next Day
(including Timed Deliveries)

Primary Approved: UPS Parcels
Secondary Approved: TNT

Burgess Hill Location

Same Day

TTX

Next Day

Primary Approved: UPS Parcels

These instructions are binding unless specific written instructions to deviate is granted by the Rockwell Collins UK Ltd., Logistics Manager.

Vikki Stewart
UK Logistics Manager
Rockwell Collin UK Limited
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Fax: +44 (0) 118 935 9142
Cell: +44 (0) 7408853676

Contacts:

| CONTACT NAME | TELEPHONE | EMAIL |
|----------------|--------------------|--|
| James Price | +44 (0) 1189359345 | James.Price@rockwellcollins.com |
| Michelle Webb | +44 (0) 1189359252 | Michelle.webb@rockwellcollins.com |
| Heidi Cheesman | +44 (0) 1189359133 | Heidi.Cheesman@rockwellcollins.com |
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| Group Emails | Export | rcukexport@rockwellcollins.com |
| | Import | rcukimport@rockwellcollins.com |