

December 6, 2024

Subject: Business Gifts from Suppliers

Dear Valued Supplier,

As we approach the end of 2024, I want to wish you and your colleagues a very happy holiday season and thank you for all your support this year. I also would like to take this opportunity to remind you of RTX's policy on business gifts. Successful partnerships with our suppliers depend on mutual trust, respect, and integrity. To this end, each of our suppliers must compete strictly on the merits of their products and services, and our purchasing decisions may never be influenced by conflicts of interest or tainted by even the appearance of conflicts of interest.

Under the [RTX Business Gifts from Suppliers Policy](#), all employees and contractors of RTX and its business units are **prohibited** from soliciting gifts, entertainment and gratuities. Additionally, those employees and contractors who have direct or indirect purchasing responsibilities for RTX or its business units, or may influence our supplier selection, are **prohibited** from accepting gifts, entertainment, and gratuities from anyone seeking business with RTX.

We take this policy seriously and enforce it vigorously, and we expect our suppliers to do the same, so please communicate its requirements to all within your organization who may have business dealings with employees and contractors of RTX and its business units.

At RTX, we work closely in partnership with our suppliers to maintain a world-class, integrated supply chain, and we demand that our suppliers meet our high standards for ethical business practices. These expectations are set forth in the [RTX Supplier Code of Conduct](#), which aligns with the expectations we have of our own directors, officers, employees and representatives.

Any questions regarding our Business Gifts from Suppliers Policy, or the RTX Supplier Code of Conduct generally, should be directed to RTX's Global Ethics & Compliance Office website at <https://www.rtx.com/our-company/ethics-and-compliance>.

Please accept our best wishes for the holiday season and our sincere appreciation to everyone in your organization who helps make our partnership with you a success.

Sincerely,

Kristopher Pinnow  
Vice President, Supply Chain  
Collins Aerospace